

LRC NEWSLETTER

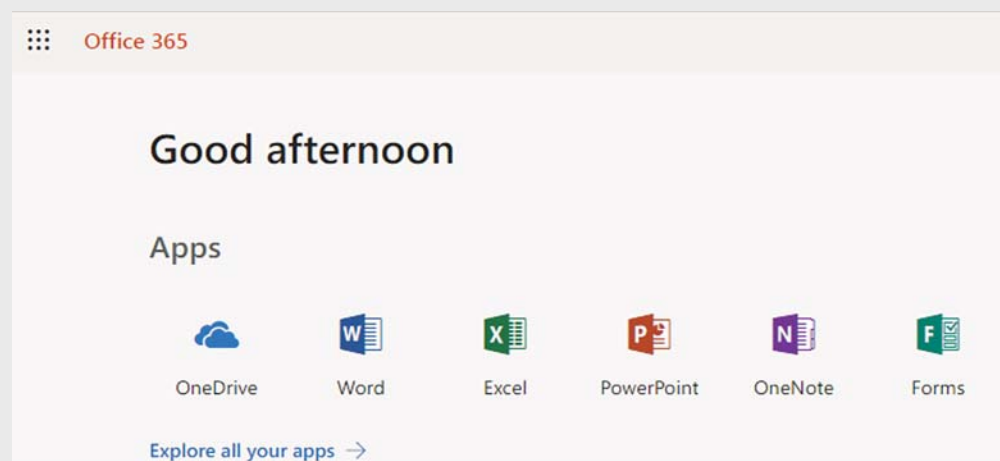
New Services and Facilities

Replacement of Visualizers in Teaching Venues

To improve the teaching facilities provided by the LRC, a total of 38 sets of visualizers had been replaced in various teaching venues including classrooms, seminar rooms, tutorial rooms and lecture theatres during March and August 2018.

Increased Online Storage

To provide more data storage for all VTC staff, the VTC mail box size had been increased from 4GB to 6GB in June 2018, and the cloud storage space of Microsoft OneDrive for each VTC staff had been upgraded from 1TB to 5TB in December 2018.



Enhancement on Campus Network



The bandwidth of WAN links of the Sha Tin campus had been upgraded from 1GB + 300MB to 2 x 1GB on 24 October 2018. On the other hand, some old network equipment had been replaced in August 2018. The backbone bandwidth had been increased.

WiFi Network Upgrade

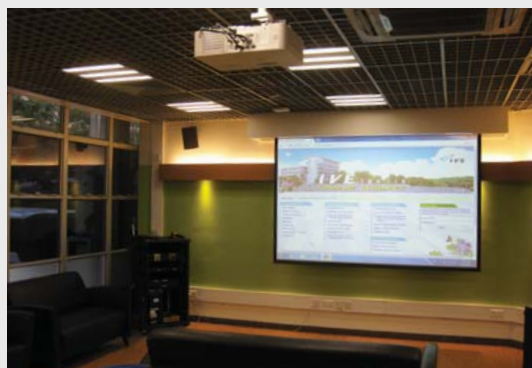
Enhancement of the WiFi network had been done in December 2018. The network coverage of the corridors on 1/F to 4/F had been improved.

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New Services and Facilities

Improvement on the Canteen Facilities and Environment

Multimedia support had been provided for the decorating work of the Canteen facilities and environment including design of signages to remind users to return food trays. Glass stickers for the outdoor areas and installation of new audio-visual equipment for the Staff Canteen were completed during the summer of 2018.



CANTEEN



Decoration Work for the SHAPE Corner

To promote the top-up degree programmes displayed in the newly renovated SHAPE Corner near the Stair C on 2/F, stickers had been designed to decorate its wall and floor surfaces in December 2018.

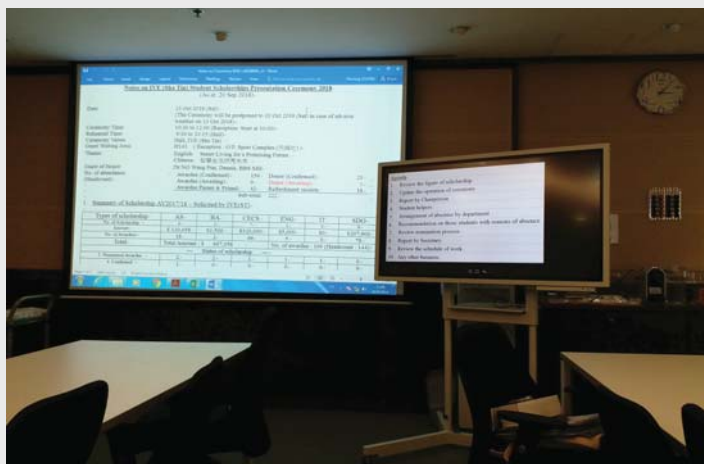


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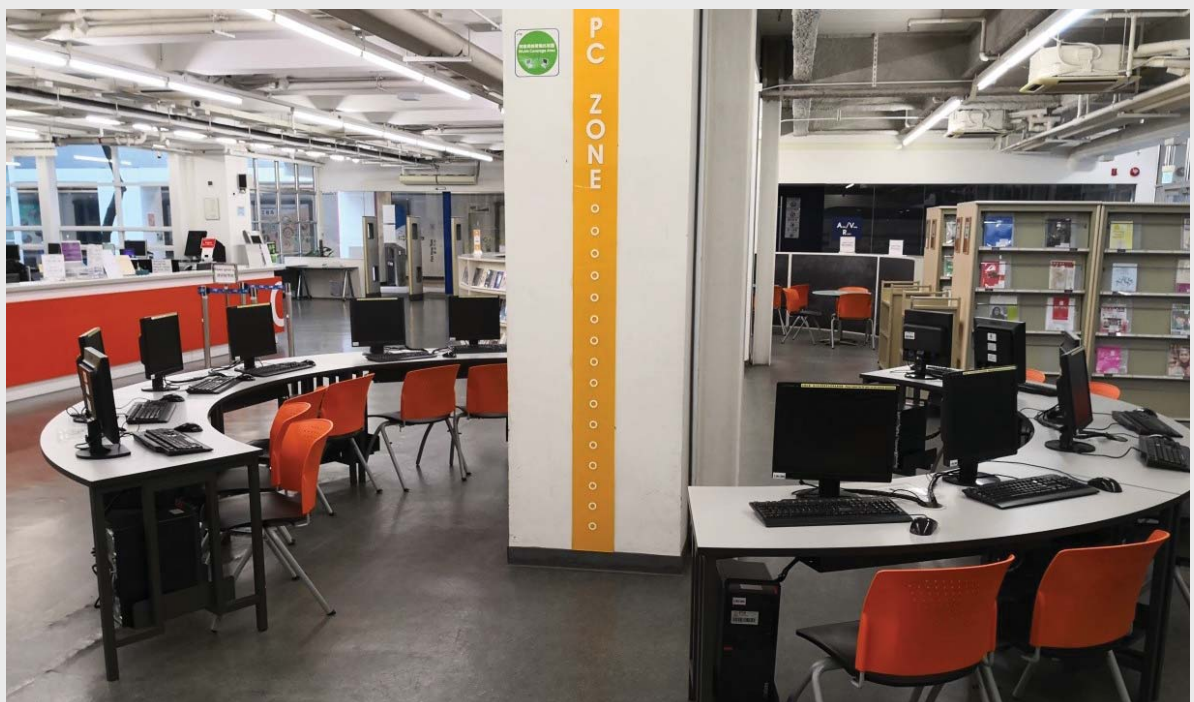
New Presentation Facilities in the Conference Room

Replacement of the multimedia projector and installation of the new digital flipchart had been performed for the Conference Room 253 during the summer of 2018.



New Application Tools

In order to satisfy the learning need, twelve sets of computers had been installed with MIT APP Inventor Tools 2.3 in the LRC Complex in October 2018.



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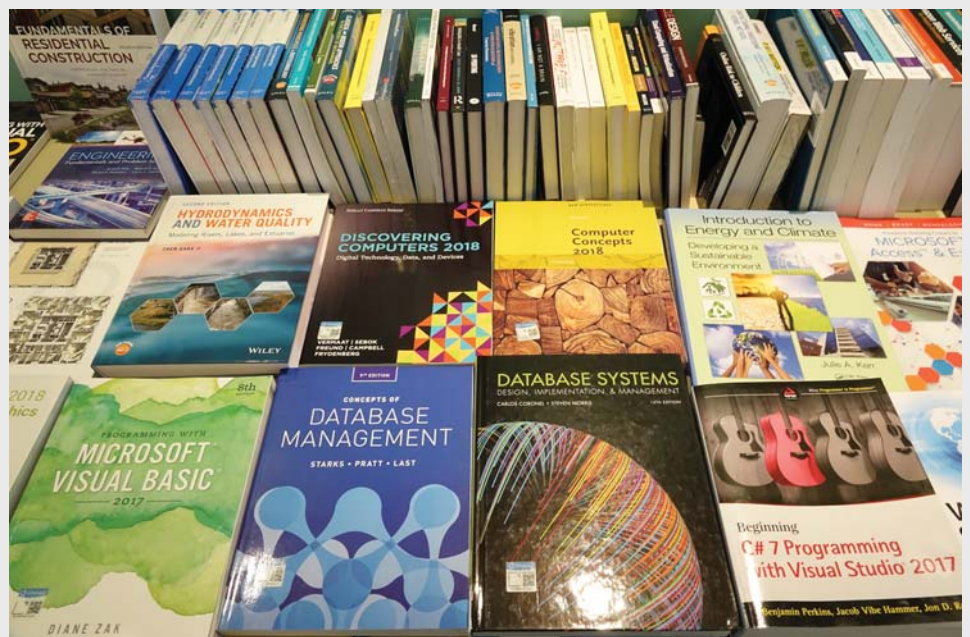
News and Events

Book Exhibition



A book exhibition was arranged with a local book contractor, Academic & Professional Book Centre, on 13 June 2018 in the lobby area between the Lecture Theatres 029 and 030 for IVE (Sha Tin) staff to select English books.

ENGLISH BOOK

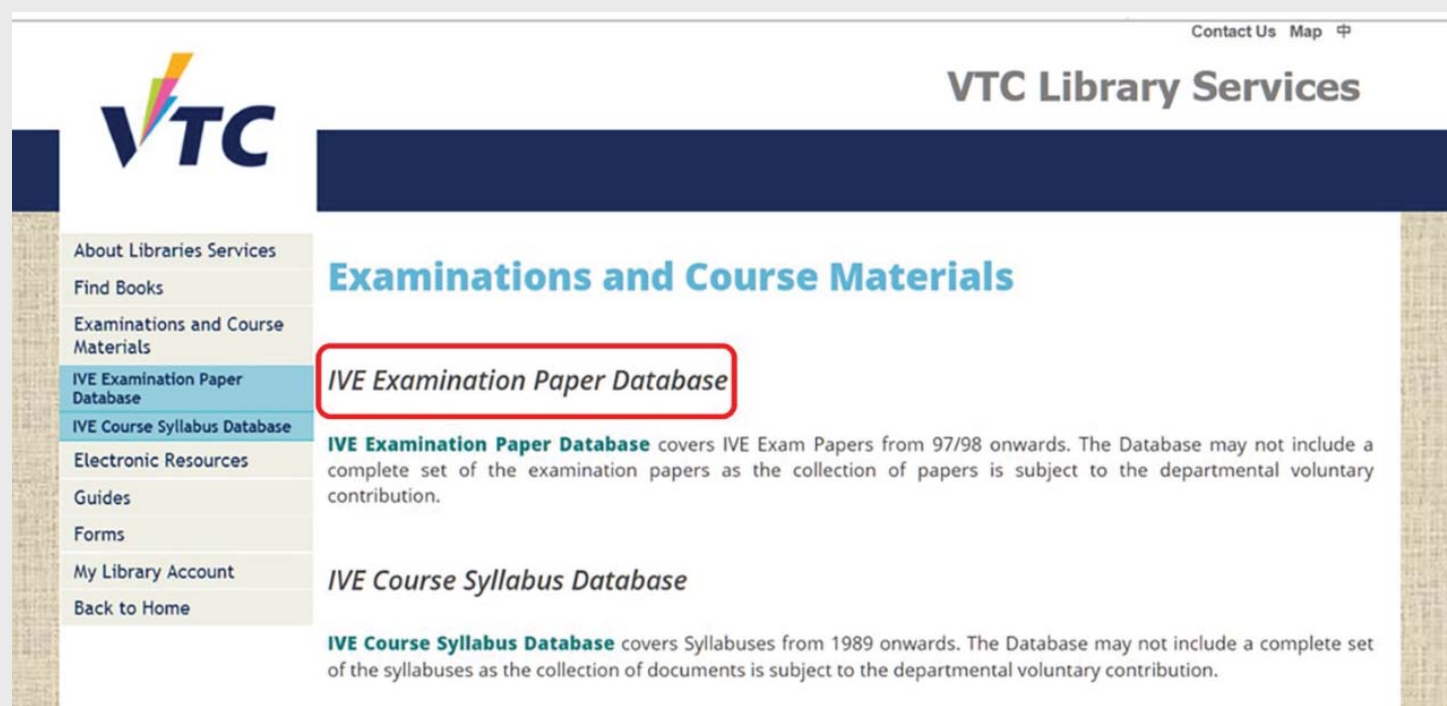


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Examination Paper Database

Digitization of examination papers for the New Higher Diploma Programmes of Semester 1, 2 and 3 in the Academic Year 2017/18 of the Discipline of Applied Science and the Discipline of Childcare, Elderly and Community Services had been uploaded to the IVE Examination Paper Database before mid-November 2018. Users could access the collection at the following link: <http://library.vtc.edu.hk/web/english/exam/exam.php>



Briefing Sessions for New Staff

Two identical briefing sessions on using LRC facilities and services had been conducted for new staff on 31 August 2018. The guiding materials and relevant information had been uploaded to the ST Intranet web page at: <http://st.vtc.edu.hk/LRC/StaffBriefing/index.asp>

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Information for New Students

General guidelines for using the facilities and services provided by the LRC had been distributed to new students during the IVE(ST) Orientation Day on 28 - 30 August 2018. Meanwhile, introductory information on using MyPortal and Moodle had been presented to new students to access updated news from campus and Disciplines.



Rotary International District 3450 Learning Resources Centre
國際扶輪三四五零地區學習資源中心

The Learning Resources Centre (LRC) Complex comprises two floors of 3,000 sq. ft. provides an environment conducive to study and leisure reading. It includes a one-stop facility with integrated services on IT, library and multimedia production. The LRC provides a wide range of services, learning resources, facilities and equipment to support the learning and teaching needs of students and staff. The LRC Complex is equipped with PCs, book collections and Audio-Visual Seminar/Project Rooms for discussion. There is a good coverage of Internet/LAN/Wireless service on the campus to support the students' learning needs. Besides, users can enjoy intercampus and interlibrary loan services and access our electronic resources on and off the campus. In the Multimedia Zone, students can make use of audio-visual equipment, photocopy/printing facilities, scanners and desktop computers with multimedia software in learning support. Students can make use of the Reading Zone for self-study. The independent Learning Corner houses multimedia learning packages by which students can learn at their own pace. Users can also surf on the Internet quickly via the information kiosk. Furthermore, students can go to the Computer Rooms on the 1/F or 2/F of the campus to use the centralized computer facilities. For more information, please visit our web site at: <http://lrc.ive.edu.hk/LRC/LRC.htm>

學習資源中心(LRC)大樓分兩層，佔地3,000平方呎，提供一站式綜合設施和服務，包括電腦設施、多媒體工作區、圖書閱讀區、研討室、會議室及討論室等。學生或教職員可以在LRC內享用不同的設施和服務，例如利用電腦工作區PC Zone搜尋有關資訊、製作及打印文件、利用多媒體工作區Multimedia Zone進行多媒體產品或電腦製作、利用互聯網圖書Book Collection或透過外借服務借書、利用校內及校際互借服務、利用校內及校際圖書借閱(Reading Zone)獲取資料、還可以在自學區Independent Learning Corner使用多元化的媒體教材，更可以利用網絡及電子書庫Resource Centre獲取電子書、學術小組討論和分享、進行學習支援、學校內電子資源服務網頁的自學支援學習資源、學生透過電腦千禧機校園內外均可暢通學習電子資源，亦可以利用網絡查詢及下載有關學習資源的數據庫，及透過資訊站Information Kiosk掌握網上最新校園資訊。此外，學生亦可以利用校內及校際圖書借閱服務及利用校際互借服務利用學校的中央電腦設施。如有任何查詢，請瀏覽網頁：<http://lrc.ive.edu.hk/LRC/LRC.htm>



SHA TIN 沙田 Member of VTC Group

LRC Student Helper Project

The LRC Student Helper Project is continued for the Academic Year 2018-19. Ten students from various disciplines had been trained to assist in PC trouble-shooting, technical assistance, helpdesk support and shelving of LRC materials such as books and audio-visual items since October 2018.

Student Helper



Online Survey for Self-assessment 2018-19

To perform self-assessment, the LRC had conducted its online survey from 7 to 27 November 2018 on the Internal Client Satisfaction. Results of the survey would serve as a basis for further improvement of the LRC facilities and services.



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Telecoil Lump System

A telecoil lump system which is an assistive device to support hearing-impaired person had been put in the Circulation Counter to facilitate staff members to communicate with our SEN students.



Advanced Mediation Training Course

For internal staff development, a full-day course on advanced mediation training had been successfully held for the LRC staff on 20 December 2018. The facilitator from Hong Kong Mediation and Arbitration Centre had presented the topics including negotiation skills, communication methods, listening and reframing techniques applied in the mediation process.

End of Support for Windows 7

Users had been reminded that the Windows 7 would be end-of-life on 14 January 2020. After end-of-life, the obsoleted computers will not be allowed to connect to the VTC Network. For more information, please visit the webpage at <https://support.microsoft.com/en-gb/help/4057281/windows-7-support-will-end-on-january-14-2020>

Chinese Book Contract

The new Chinese Book Contract had been awarded to the Commercial Press (H.K.) Ltd. since 4 January 2019 with the contract period from 1 April 2019 to 31 March 2021.

Visits to the LRC

About 15 group visits had been conducted in the LRC since 19 January 2018. The groups included students and teachers from secondary schools, visitors from educational institutes of Hong Kong and guests from the United Kingdom.



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Useful links for the LRC services

General introduction of the LRC

<http://st.vtc.edu.hk/LRC/LRC%20Information%20Sheet.pdf>

Opening hours of the LRC

http://st.vtc.edu.hk/LRC/opening_hours.htm

Multimedia facilities in teaching venues supported by the LRC:

http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia_teaching_facilities.pdf

Multimedia equipment user guide :

http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia_equipment_user_guide.pdf

VTC Library Catalogue :

<https://vtc.summon.serialssolutions.com>

Briefing for new campus staff :

<http://st.vtc.edu.hk/LRC/StaffBriefing/index.asp>

Contact information for the LRC services

IT Services

Office location: Room 041
(G/F of the LRC)
Enquiry telephone no.:
2694 7655 / 2606 9742
Fax no.: 2601 6354
E-mail: st-lrc-it@vtc.edu.hk

Multimedia Services

Office location: Room 041
(G/F of the LRC)
Enquiry telephone no. :
2256 7645 / 2256 7642
Fax no.: 2256 7643
E-mail: st-lrc-mm@vtc.edu.hk

Library Services

Office location: Room 041
(G/F of the LRC)
Enquiry telephone no.:
2256 7623
Fax no.: 2256 7643
E-mail: st-lrc-lib@vtc.edu.hk