

# LRC

# NEWSLETTER

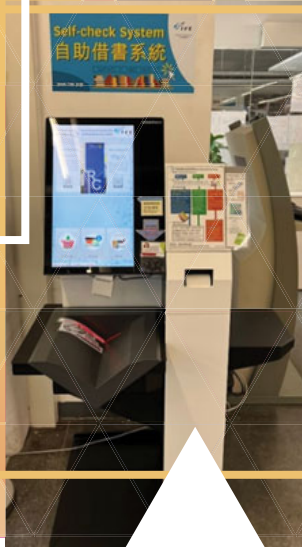
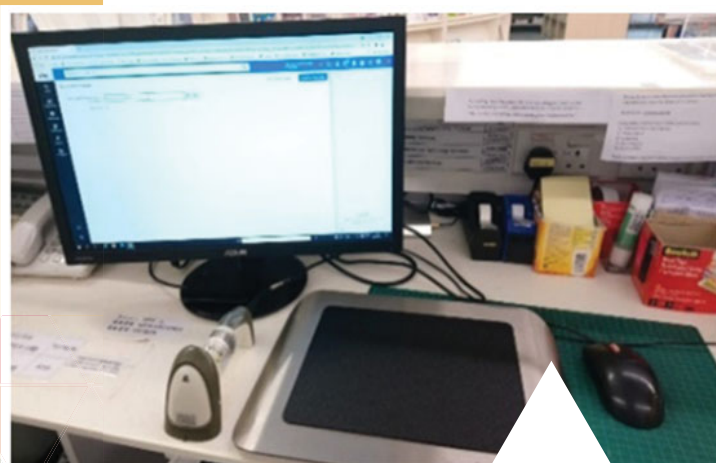
APRIL 2022

Rotary International District 3450 Learning Resources Centre, IVE (Sha Tin)

## New Services and Facilities

### Use of RFID Technology in Library Services

Starting from July 2021, Radio Frequency Identification (RFID) technology had been implemented in library services including circulation, anti-theft system, handheld reader, and Self-Check System.



## Library Services



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## New Services and Facilities

### Replacement of Staff PCs in Classrooms and Meeting Venues

To improve the multimedia facilities provided by the LRC, a total of 62 sets of staff PCs had been replaced in various teaching venues including classrooms, seminar rooms, tutorial rooms, lecture theatres, Annex Hall and meeting venues in August 2021. With the upgraded hardware and software, the average login time for the new PCs had been shortened to around two minutes now.

### IVE(ST) One-stop Student Services Website

The website for one-stop student services had been already launched in September 2021. The link is as follows:  
<http://stintra.vtc.edu.hk/OneStop/>

Students may browse the website to get the information about:

1. Student-related online systems of VTC
2. Learning support resources
3. Student affairs and administrative arrangement
4. Campus facilities
5. COVID-19 prevention measures



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## New Services and Facilities

### IVE(ST) One-stop Student Services Website



Besides, students may also input the feedback and opinions on the student services and facilities via an Office 365 Form provided in the website. These opinions would be received by respective departments or operational units for follow-up actions.





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## New Services and Facilities



### Real Time People Counting System

To minimize the risk of COVID-19 virus spreading and to implement crowd control and social distancing in LRC, the Real Time People Counting System had been installed in the Academic Year 2021/22 to count the number of people in the LRC Complex. With the System, two LCD displays near the entrance/exit would show the current number of people in the LRC Complex. That number would be updated simultaneously when people enter or leave the LRC Complex.

### Self-pickup Station

A new Self-pickup Station with 24 lockers is located near the entrance of the LRC Complex. It enables ST students and staff to pick up books they request without entering LRC. When a requested item is ready to be picked up at the station, patron will receive the email notification and pick up the requested item(s) at his/her own convenience.



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## New Services and Facilities

### New Decoration for the SHAPE Corner

To promote the top-up degree programmes displayed at the SHAPE corner near the Stair C on 2/F, newly designed stickers had been made to decorate its wall/floor surfaces and cabinets in early and late 2021 respectively.





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## New Services and Facilities

### Mobile Print at FujiFilm Photocopiers

The mobile app "Print Utility V3" (by FujiFilm formerly Fuji Xerox) is available to provide the Print function to deliver Mobile Print service. Patron needs to set up this app on his/her own smartphone (i.e. iPhone or Android phone) with NFC function and connect with campus WiFi. Patron can then print out documents or photos in the phone at one of the photocopiers (Octopus payment) through the campus WiFi. The app supports various file formats including PDF, TIFF, JPEG and XDW.



### Digital Whiteboards in Teaching Venues

To set up interactive classrooms proposed by the Digital Future Office, 10 sets of PRO-X86 digital whiteboards had been provided in classrooms (Room 201, 217, N108A) and Departmental venues since July 2021. The user training and demonstration for staff had been held in August 2021. To know about the features of digital whiteboards, please refer the following online catalogue and video.

catalogue: <https://www.e-writeboard.com/e-writeboard-pro-x>

video: <https://www.youtube.com/watch?v=LEVHJIXhRqk>



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## New Services and Facilities

### New E-Databases

Highlight: APA PsycInfo  
and Education Research  
Complete

VTC Libraries had subscribed to the following two new e-databases to enrich the teaching and learning resources for the Discipline of Childcare, Elderly and Community Services.

### APA PsycInfo

APA PsycInfo via **EBSCOhost**

is the world's largest resource devoted to peer-reviewed literature in behavioral science and mental health. Produced by the American Psychological Association, it is an indispensable tool for the discovery of global scholarly research. Click here to access <https://libguides.vtc.edu.hk/psy>

### Education Research Complete

is the definitive online resource for education research, including all levels of education from early childhood to higher education, and all educational specialties, such as multilingual education, health education, and testing. Click here to access

<http://vtclib9.vtc.edu.hk/login?url=http://search.ebscohost.com/login.aspx?profile=ehost&defaultdb=ehh>

Education  
Research  
Complete

via

**EBSCOhost**

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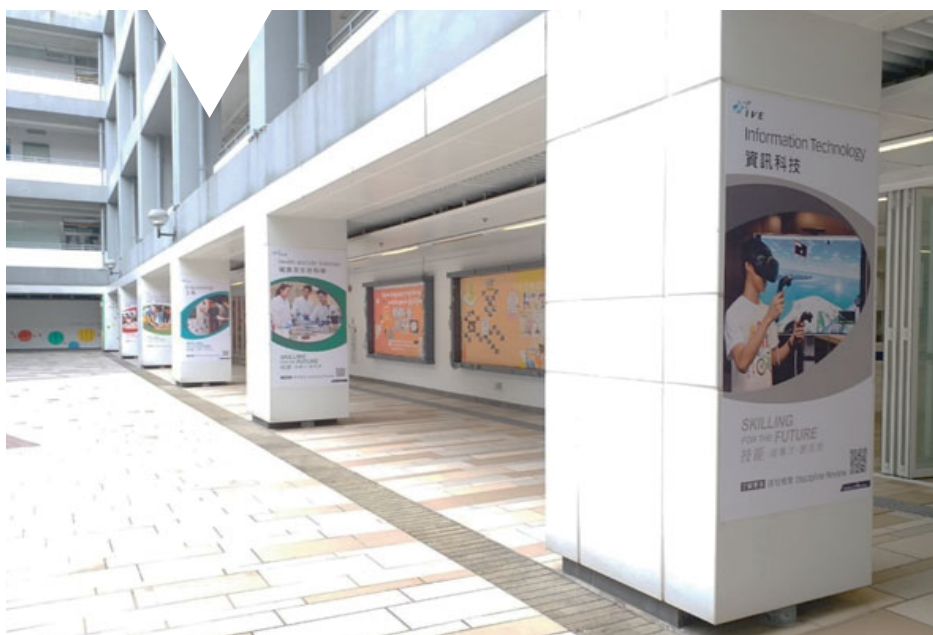
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## New Services and Facilities

### Promotion of Disciplines

For promotion of the Disciplines in ST campus, new wall stickers had been designed for the pillars near CILL and One Stop Student Services Centre on G/F in December 2021.





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## News and Events

### New Look on Book Drop Service

A new signage had been provided at the entrance in January 2022 to display certain types of library materials and items which are not allowed to be returned in the Book Drop. They include audio-visual materials (non-book materials), Inter-Library Loan items, non-VTC library materials, overdue items, Course Reserve items, items with accompany materials, and portable computers.



### Online LRC e-Resources Workshop

In October 2021, a series of online e-Resources workshops had been organized for staff and students including Gale, BMG Production Music, BSOL (British Standards Online Library), IEEE, WGSN (World Global Style Network) and WiseNews.

### Briefing Sessions for New Staff

Two identical briefing sessions on using LRC facilities and services had been conducted for new staff in late August 2021. The guiding materials and relevant information had been uploaded to the ST Intranet web page at:

<http://st.vtc.edu.hk/LRC/StaffBriefing/index.asp>

bsi.

BSOL  
Standards Online

GALE  
A Cengage Company

IEEE Xplore®  
Digital Library

WGSN<sup>^</sup>  
BY ASCENTIAL

BMG  
PRODUCTION  
MUSIC

WiseNews



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## News and Events

### Graduate Trainees for Teaching and Learning Support

With the arrangement of the Digital Future Office, 2 part-time Graduate Trainees: Miss Lee Pui Yin (阿妍) and Mr. Leung Ka Wing (阿榮) had been recruited in September 2021. Under the supervision of LRC, they would support digital learning/teaching and assist staff in multimedia production during the Academic Year 2021-22. For any enquiry, staff are welcome to contact them at the Multimedia Zone in the LRC Complex or via the phone number **2256 7645**.

### LRC Student Helper Project

The LRC Student Helper Project is continued for the Academic Year 2021-22. A total of 11 students from various Disciplines had been trained to assist in PC trouble shooting, technical assistance, helpdesk support and shelving of the LRC materials such as books and audio-visual items since September 2021.



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## News and Events



### Promotion of Accessing e-Resources on Tablets/iPads

Some of the journals/magazines had been subscribed in both print and electronic versions. To promote accessing e-resources via PressReader, Flipster and HyRead on tablets/iPads, an A4-size instruction sheet is given to help patrons in accessing e-resources using the QR-Code provided. This instruction is placed under the latest issue of these printed journals/magazines on shelf. Here are some examples.

電子資源 E-Resources  
職業訓練局圖書館服務 VTC Library Services

### 經濟一週

你可透過 iPad / Android 平板電腦的應用程式上閱讀這本雜誌。  
You can read this magazine via the App of iPad / Android tablet.

電子資源 E-Resources  
職業訓練局圖書館服務 VTC Library Services

### TIME

你可透過 iPad / Android 平板電腦的應用程式上閱讀這本雜誌。  
You can read this magazine via the App of iPad / Android tablet.

電子資料庫 E-Database  
Flipster  
DIGITAL MAGAZINES

QR Code 1: <https://open.a1310001>  
QR Code 2: <https://open.a1310001>

Download on the App Store  
GET IT ON Google Play

使用指南 User Guide  
<https://bit.ly/3rdZFY8>

國際扶輪三區五學地區學習資源中心  
Rotary International District 3450 Learning Resources Centre

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電子資源 E-Resources  
職業訓練局圖書館服務 VTC Library Services

### NON-NO (ノンノ)

你可透過 iPad / Android 平板電腦的應用程式上閱讀這本雜誌。  
You can read this magazine via the App of iPad / Android tablet.

電子資源 E-Resources  
職業訓練局圖書館服務 VTC Library Services

### 國家地理雜誌中文版 NATIONAL GEOGRAPHIC

你可透過 iPad / Android 平板電腦的應用程式上閱讀這本雜誌。  
You can read this magazine via the App of iPad / Android tablet.

電子資料庫 E-Database  
HYREAD

QR Code 1: <https://open.a1310001>  
QR Code 2: <https://open.a1310001>

Download on the App Store  
GET IT ON Google Play

使用指南 User Guide  
<https://bit.ly/3c0pADT>

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### NATIONAL GEOGRAPHIC

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### 天下雜誌

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## News and Events

### Two Factor Authentication for Students

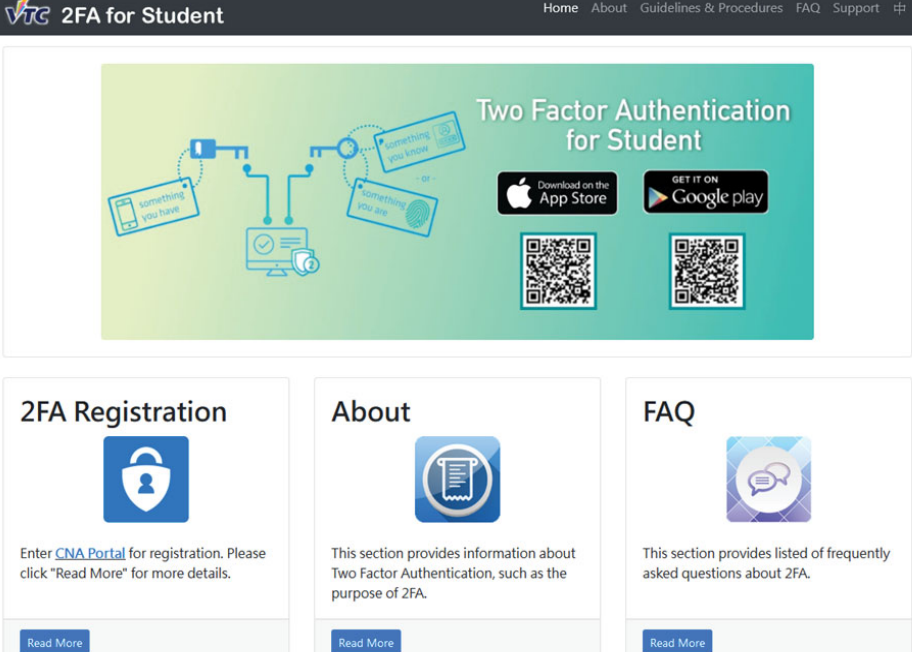
To enhance the security level, Two Factor Authentication (2FA) had been enforced to the following student's services when they access from non-VTC network.

1. CNA Service Portal (Apply to all students) (Enforcement date: 13 September 2021. For 2FA registration from non-VTC network, please refer to Student 2FA website)
2. Email and Microsoft 365 Services (Including Exchange Online, MS Teams, SharePoint, OneDrive, MS Office, etc.) (Apply to Mobile App and Desktop Client) (Enforcement date: 13 September 2021)
3. Email and Microsoft 365 Services (Including Exchange Online, MS Teams, SharePoint, OneDrive, MS Office, etc.) (Apply to all methods, including web browser) (Enforcement date: 1 November 2021)

Please register VTC Student 2FA with below steps to protect your CNA and information.

1. Login to CNA Service Portal with Student CNA, click "2FA Status" page and "Register Now"
2. Login to Microsoft Authentication Portal with Student CNA to choose preferred authentication method

For more details, please visit Student 2FA Website:  
<https://2fa.stu.vtc.edu.hk>



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## News and Events

### New VPN Service

To facilitate Digital Workplace under digital transformation environment, Virtual Private Network (VPN) had been provided as an essential network infrastructure through which students and staff can rely on this secure channel to get access to VTC services and applications.

In order to enhance the transmission capacity and network security level, a new VPN service had been launched in December 2021. With the following enhancements, it can further protect corporate and personal data.

- Network performance enhancement with higher bandwidth and more stable experience
- Easy to use on different devices (for example: Windows, Mac OS, Linux OS, iOS, Android)
- More secure for data protection - enhanced cyber threat prevention and prevent access from outdated OS

## NEW VPN CLIENT

- > Network performance enhancement
- > Easy to use on different devices
- > More secure for data protection

**\*Old VPN Service (Cisco AnyConnect) will be terminated on 31 August 2022**



Android



Remark: Old VPN Service (Cisco AnyConnect) will be terminated on 31 August 2022 (for staff and students).

For more details, please visit the website of VPN service: <https://vpnweb.vtc.edu.hk>

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## APRIL 2022

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### Microsoft Teams as a Student Learning Services

Microsoft Teams is part of the Microsoft Office 365 suite of cloud-based software applications. It offers an extensive range of utilities that can help streamline communication and preserve collaborative workflows. It is a shared workplace where you can chat, meet, share files, teach, learn and work. Microsoft Teams can be downloaded by accessing the links below.

#### For iOS devices:

<https://products.office.com/en-us/microsoft-teams/download-app>



#### For Android devices:

[https://play.google.com/store/apps/details?id=com.microsoft.teams&hl=zh\\_HK](https://play.google.com/store/apps/details?id=com.microsoft.teams&hl=zh_HK)



#### For Window devices:

<https://products.office.com/en-us/microsoft-teams/download-app>



## Useful Links

### General introduction of the LRC:

<http://st.vtc.edu.hk/LRC/LRC%20Information%20Sheet.pdf>

### Opening hours of the LRC:

[http://st.vtc.edu.hk/LRC/opening\\_hours.htm](http://st.vtc.edu.hk/LRC/opening_hours.htm)

### Multimedia facilities in teaching venues supported by the LRC:

[http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia\\_teaching\\_facilities.pdf](http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia_teaching_facilities.pdf)

### Multimedia equipment user guide:

[http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia\\_equipment\\_user\\_guide.pdf](http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia_equipment_user_guide.pdf)

### VTC Library Catalogue:

<https://vtc.summon.serialssolutions.com>

### Briefing for new campus staff:

<http://st.vtc.edu.hk/LRC/StaffBriefing/index.asp>

### Resources for Online Teaching / Digital Workplace:

<http://st.vtc.edu.hk/LRC/OnlineTeachingResources/>



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## Contact Information

### IT Services

Office location: Room 041 (G/F of the LRC)

Enquiry telephone no.: 2694 7655 / 2606 9742

Fax no.: 2601 6354

E-mail: [st-lrc-it@vtc.edu.hk](mailto:st-lrc-it@vtc.edu.hk)

### Library Services

Office location: Room 041 (G/F of the LRC)

Enquiry telephone no.: 2256 7623

Fax no.: 2256 7643

E-mail: [st-lrc-lib@vtc.edu.hk](mailto:st-lrc-lib@vtc.edu.hk)


### Multimedia Services

Office location: Room 041 (G/F of the LRC)

Enquiry telephone no.: 2256 7645 / 2256 7642

Fax no.: 2256 7643

E-mail: [st-lrc-mm@vtc.edu.hk](mailto:st-lrc-mm@vtc.edu.hk)

Students and staff can also contact us through the WhatsApp  LRC (IVE/ST) platform on mobile phones. Our number is **2256 7623**.