LRC NEWSLETTER

SEP 2013

New Services and Facilities

Digital Signage System Replacement

The Digital Signage System had been replaced by a new system in April 2013, with more and better features. The new system could show the news feeds from RTHK and support more media formats with higher screen quality.

Acquisition of Facilities

With a view to increasing the seating capacity, two additional red sofas have been purchased and placed in the V-shape studying area on the 1/F of the LRC Complex since May 2013. More book trolleys would be purchased to enhance the LRC facilities in the academic year 2013-2014.

Replacement of PCs in LRC

About 30 outdated PCs were replaced in the LRC Complex in June 2013.

Extension of Opening Hours in the Free-booking Room 107D

With the assistance from the student helpers, the free-booking service at Computer Room 107D had been extended until 6:30 pm with two sessions per week (every Tuesday and Thursday) during February to June 2013. The extended hours would be effective in this academic year during IVE term time.

LRC NEWSLETTER

SEP 2013

New Services and Facilities

Weather Monitoring System

The Weather Monitoring System has been installed in two (the one near Stair A and B) of our six outlets of the Digital Signage System (DSS) since 29 July 2013. Information such as Solar Irradiation, Temperature and Wind Speed would be captured for real time display.

Software Upgrade in LRC

To facilitate the learning and teaching requirement for the Applied Science department, freeware DIALux 4.11.0.3 have been installed at the designated 5 PCs in the LRC Complex since August 2013. The new version of Adobe CS6 would be installed for all PCs in the LRC Complex and ready by December 2013.

New Projectors in Lecture Theatres and Annex Hall

To further improve the multimedia teaching facilities, the projectors in the Lecture Theatres 029, 030 and Annex Hall had been replaced by new ones in August 2013.

Additional Blu-ray Players

For enhancement of audio-visual facilities, all TVs have been installed with the new Blu-ray players to deliver media materials in CD/VCD/DVD/Blu-ray disks at the Independent Learning Corner and Audio-Visual Room in the LRC Complex since early September 2013.

Study Aid (CCTV, 閱讀放大器) in the LRC for Visually Impaired Students

A new model of Study Aid (CCTV, 閱讀放大器) has been set up in the LRC for Visually Impaired Students since 18 September 2013 near the main entrance of the LRC Complex. The CCTV is a LCD Monitor with a camera mounted at the top to capture the characters of a document and show them on the monitor with the size that can be adjusted to assist students' reading and study. Students could contact our Counter Staff for assistance when necessary.

Network Equipment Upgrade

Some portion of the network equipment would be upgraded in December 2013 with a view to enhance the network performance in the campus.

News and Events

The LRC Retreat

The 5th LRC Retreat with the main theme "To achieve higher clients' satisfaction" was held at the Pak Tam Chung Holiday Camp of the Po Leung Kuk successfully on 28 March 2013. A total of 22 colleagues of the LRC had attended the Retreat.

Book Exhibition

A book exhibition had been arranged with a local book contractor, Commercial Press, on 20 June 2013 in the lobby area between Lecture Theatres 029 and 030 for IVE(ST) staff to select Chinese books.

LRC NEWSLETTER

SEP 2013

News and Events

Library Readers' Tickets for IVE(ST) Staff

There were totally four readers' tickets available for staff borrowing with effect from July 2013. They were: readers' tickets of (1) The University of Hong Kong Library, (2) Shue Yan University Library, (3) Lingnan University Fong Sum Wood Library and (4) Hong Kong Institute of Education Library. Staff members could have the access rights and use the facilities inside the libraries when presenting these cards.

Training Session for SHAPE Students

An e-resources workshop had been arranged for the SHAPE students of Higher Diploma in Health and Wellness Business course of the Department of Business Administration on 25 July 2013. There were totally 32 students and 3 teachers attending the workshop. Students attended the workshop had received hand-on training on using various e-databases such as ProQuest, Medline, WiseNews and Books 24x7, etc.

Page One Bookstore Membership Cards for IVE(ST) staffs

Besides the three Commercial Press Gold Membership Cards, a Page One Bookstore Membership Card for staff members was also available and it had been placed at the LRC Circulation Counter. VTC staff members could borrow these cards to buy books, audio-visual items and stationeries at the book stores with different discounts.

LRC

NEWSLETTER

SEP 2013

News and Events

Re-arrangement of the Main Collection on the 1/F of the LRC Complex

All the materials of LRC main collection had been reorganized and systematically shelved on the 1/F during the summer vacation. The old and outdated materials such as Chinese fictions, Reference Books, Examination Papers (e.g. HKCEE, HKAL, ACCA) with publication year before 2007 of low viewing value had been removed from the shelves during this summer.

Improvement of the Air Quality of the Seminar/Project Rooms

Maintenance work of the ventilation system had been carried out in the five Seminar and Project Rooms in August 2013. The air conditioners were overhauled and cleaned while the exhaust fans of the three Project Rooms had been replaced with bigger size to improve the air quality of the rooms.

Updates on Examination Paper Database

Digitization of the examination papers for the New Higher Diploma and examination papers for 15-week Semester Based Programme of Spring Semester of the Departments of Applied Science, Business Administration, Computing, and Electronic & Information Engineering had been uploaded to the IVE Examination Database before September 2013. Users could access the collection via the following link : http://vtclib10.vtc.edu.hk/search/exam/Index.do

Visits to the LRC

Twelve group visits had been conducted in the LRC during March to August 2013. The groups included students and teachers from secondary schools, visitors from the educational institutes of Hong Kong and guests from Japan and China.

News and Events

Information for New Students

Introductory information and general guidelines for using the major facilities and services provided by the LRC had been distributed to new students during the New Student Orientation Day on 2 and 3 September 2013.

Briefing Sessions for New Staff

Three identical Briefing Sessions with 2 sessions in Cantonese and 1 in English on using the LRC facilities/services had been conducted for new staff on 5 and 6 September 2013. The guiding materials and related information had been uploaded to the ST Intranet web page at:
http://st.vtc.edu.hk/LRC/StaffBriefing/index.asp

LRC Student Helper Project

The LRC Student Helper Project would continue for the academic year 2013-14. Students from various Disciplines would be recruited and trained to assist in computer room free-booking service, perform technical support for PCs in the LRC (including virus checking/updating and software updates), provide general support and handle enquiries on the common facilities and resources as well as perform shelf-reading and re-shelving of books/periodicals. Any full-time students are welcome to apply through the MyPortal website (http://myportal.vtc.edu.hk) with detailed information referred to the e-mail sent from SDO in early September 2013.

LRC

NEWSLETTER

SEP 2013

Useful links for the LRC services

Introduction of the LRC:
http://st.vtc.edu.hk/LRC/Introduction%20to%20LRC/index.html

Opening hours of the LRC:
http://st.vtc.edu.hk/LRC/opening_hours.htm

Leaflets on IT services:
http://st.vtc.edu.hk/stleaflet

Multimedia facilities in teaching venues supported by the LRC:
http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia_teaching_facilities.pdf

Multimedia equipment user guide:
http://st.vtc.edu.hk/LRC/LRC-MM/images/multimedia_equipment_user_guide.pdf

VTC Library Catalogue:
http://encore.vtc.edu.hk/

Briefing for new campus staff:
http://st.vtc.edu.hk/LRC/StaffBriefing/index.asp

Contact information for the LRC services

IT services

Office location: Room 041 (G/F of the LRC)
Enquiry telephone no.: 2694 7655 / 2606 9742
Fax no.: 2601 6354
E-mail: st-it@vtc.edu.hk

Multimedia services

Office location: Room 041 (G/F of the LRC)
Enquiry telephone no. : 2256 7645
Fax no.: 2256 7643
E-mail: st-mm@vtc.edu.hk

Library services

Office location: Room 041 (G/F of the LRC)
Enquiry telephone no.: 2256 7623
Fax no.: 2256 7630
E-mail: st-lib@vtc.edu.hk